Mandatory Disclosure

Mandatory Disclosure updated on April 2015

1. AICTE File No: South-West/1-688882321/2012/EOA
2. Name and address of the Institution

<table>
<thead>
<tr>
<th>Name</th>
<th>UNION CHRISTIAN COLLEGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Permanent Location as approved by AICTE</td>
<td>Temporary Location (if applicable)</td>
</tr>
<tr>
<td>Village</td>
<td>ALWAYE WEST</td>
</tr>
<tr>
<td>Taluk</td>
<td>ALWAYE</td>
</tr>
<tr>
<td>District</td>
<td>ERNAKULAM</td>
</tr>
<tr>
<td>Pin Code</td>
<td>683102</td>
</tr>
<tr>
<td>State</td>
<td>KERALA</td>
</tr>
<tr>
<td>Longtitude:</td>
<td>76.3359</td>
</tr>
<tr>
<td>Latitude:</td>
<td>10.1234</td>
</tr>
<tr>
<td>STD Code</td>
<td>0484</td>
</tr>
<tr>
<td>Phone No:</td>
<td>2603633, 2603533</td>
</tr>
<tr>
<td>Fax No.</td>
<td>0484-2607534</td>
</tr>
<tr>
<td>E-Mail:</td>
<td><a href="mailto:mcaucc@gmail.com">mcaucc@gmail.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Office hours at the Institution:</th>
<th>9.00am to 5.00 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nearest Railway Station</td>
<td>ALWAYE</td>
</tr>
<tr>
<td>Nearest Airport</td>
<td>NEDUMBASSERY</td>
</tr>
<tr>
<td>Distance in KMs(Towards)</td>
<td>3.5</td>
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<tr>
<td>Distance in KMs(Towards)</td>
<td>8</td>
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3. Institution Details

<table>
<thead>
<tr>
<th>Type of Institution</th>
<th>Private Self Financed</th>
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</thead>
<tbody>
<tr>
<td>Category (I) of the Institution</td>
<td>Minority (Religious Minority)</td>
</tr>
<tr>
<td>Category (II) of the Institution</td>
<td>Co-Ed</td>
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</table>

4. Details of the organization running the Institution

<table>
<thead>
<tr>
<th>Name of the organization running the Institution</th>
<th>Union Christian College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of the organization</td>
<td>Section 25 Company</td>
</tr>
<tr>
<td>Address of the organization</td>
<td>Union Christian College, U C College P O , Aluva 683102</td>
</tr>
<tr>
<td>Registered with</td>
<td>Government of Travancore</td>
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5. Name and Address of the Affiliating University

<table>
<thead>
<tr>
<th>Name</th>
<th>MAHATMA GANDHI UNIVERSITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>MAHATMA GANDHI UNIVERSITY. PRIYADARSINI HILLS ATHIRAMPUZHA P 0, KOTTAYAM</td>
</tr>
<tr>
<td>Pin Code</td>
<td>686560</td>
</tr>
<tr>
<td>STD Code</td>
<td>0481</td>
</tr>
<tr>
<td>Fax No.</td>
<td>0481-2731009</td>
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<tr>
<td>Period of Affiliation</td>
<td>2001 ONWARDS</td>
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<tr>
<td>Phone No.</td>
<td>0481-2731001, 2731007</td>
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<tr>
<td>Web site</td>
<td><a href="http://mgu.ac.in">http://mgu.ac.in</a></td>
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6. Name and Address of the Director

<table>
<thead>
<tr>
<th>Name</th>
<th>Dr. A. V. Alex</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designation</td>
<td>Director</td>
</tr>
<tr>
<td>Qualification &amp; Experience</td>
<td>Ph.D</td>
</tr>
<tr>
<td>Highest Degree</td>
<td>Ph.D</td>
</tr>
<tr>
<td>Specialization</td>
<td>Condensed Matter Physics</td>
</tr>
<tr>
<td>Total Experience</td>
<td>Teaching: 29 Research: 3</td>
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<tr>
<td>STD Code</td>
<td>0484</td>
</tr>
<tr>
<td>Phone No. (O)</td>
<td>2603633</td>
</tr>
<tr>
<td>Fax No.</td>
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<td>STD Code</td>
<td>0484</td>
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<tr>
<td>Phone No. (R)</td>
<td>2557297</td>
</tr>
<tr>
<td>E-Mail</td>
<td><a href="mailto:alexav50@gmail.com">alexav50@gmail.com</a></td>
</tr>
<tr>
<td>Mobile No.</td>
<td>9744036702</td>
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</table>

7. Board of Governors

1. Dr. Raju K John (Manager & Chairman)
2. Dr. A Benny Cherian (Principal & Secretary)
3. Dr. SheelaKumari Issac (Bursar)
4. Rev. Prof. K. V. Paulose
5. Rev. T. Thomas John
6. Prof. Mathew Koshy
7. Prof. Santha M Mathew
8. Dr. Lopez Mathew
9. Dr. Sibu M Eapen

The Executive Committee/Governing Body is responsible for the administration of the general funds and other assets of the Association.
Frequency of meetings

Frequency of meetings: The Principal convenes as the Secretary of the Governing Body which is in charge of the general administration of the College, whenever required.

8. Academic Advisory Body

1. Dr. Poulose Jacob, Pro-Vice Chancellor, CUSAT
2. Dr. K K George, Chairman, Centre for Socio Economic and Environmental Studies, Cochin
3. Mr. Srinivasan Desikan, Master Technologist, HP, Bangalore.
4. Mr. L L Ramachandran, Chief Manager, Information Services, BPCL Kochi Refineries Ltd, Cochin
5. Mr. Thomas Mathew, Director, Software Engineering, Kyocera Wireless India, Bangalore.
6. Dr. Thomas Philip, Professor, Department of Computer Science & Engineering, Mississippi State University, USA

Frequency of meetings

Frequency of meetings: The Academic Advisory Board advises the Management Committee on all academic matters. The MCA Management Committee and the Academic Advisory Board meet when required.

9. MCA Management Committee

1. Dr. Raju K John (Manager)
2. Dr. A. Benny Cherian (Principal)
3. Dr. SheelaKumari Issac (Bursar & Coordinator, MCA)
4. Dr. A. V. Alex (Director, MCA)
5. Mr. Shine K George (Head of the Department, MCA)

10. MCA Faculty Council

1. Dr. SheelaKumari Issac (Bursar & Coordinator, MCA)
2. Dr. A. V. Alex (Director, MCA)
3. Mr. Shine K George (Head of the Department, MCA)
4. Mrs. Priya Maniyan (Associate Professor, MCA)
5. Mr. Bruce Mathew (Associate Professor, MCA)

11. Organisational Chart

Standing Council Governing Body/Executive Committee/Board of Directors MCA Management Committee——

Academic Advisory Board Faculty Non-teaching Staff
Nature and extent of involvement of faculty and students in academic affairs and improvements

The Governing Body/MCA Management Committee/Academic Advisory Board and the faculty are committed to work together to provide high quality of teaching. The institutional governance entrusts the faculty with the following:

- Time Table/Course Calendar
- New course work programs
- Quality auditing of programs
- Review and formation of examination schedule remaining within the framework prescribed by the University
- Student Counseling/Tutorial work
- To organize and conduct National and State level seminars sponsored by AICTE/UGC/UBCHEA/AICHEA
- Coordination of various curricular and co-curricular activities of the students.
- Matters for referral to the higher bodies.

The student participation in the academic affairs and improvement process is ensured by forming the MCA Association with committees for all activities, curricular and co-curricular. 'Open House' program is conducted where the faculty, parents and students sit together to discuss the various aspects related to improving the academic and overall development of the student and suggest improvements.

12. Student feedback on institutional governance/faculty performance

Student feedback on faculty performance is collected and the feedback is evaluated. Discussions with the students is conducted during Open House Program and the periodic MCA Association meetings and their suggestions are collected. As a result the Department has taken several steps for the conduct of the following.

1. Communication Skill Classes
2. Personality Development classes
3. English language classes
4. Regular Aptitude/Reasoning Ability/Group Discussion Classes

The College provides the students with an intense and stimulating learning environment relevant to Computer Software Development. In addition to the regular course work, the Department conducts seminars, workshops, personality development courses etc. The Department lays great stress on discipline, punctuality and commitment, which are the vital values necessary for long-term development of a successful individual.

In addition to this the College has scheduled the conduct of courses on the latest software technology like the Dot Net programming/Java/ J2EE based on the students requirement. Compulsory internal projects using the latest technology are done by the students starting from the third semester onwards so that each student has at least three projects to his/her credit including the main project in the sixth semester.. Experts from the software field evaluate the mini projects.

13. Grievance Redressal Mechanism for faculty/students

The Management Committee looks into the grievances of the faculty and other staff and if required it is forwarded to the Governing Board/Standing Council.
The HOD and faculty listen to the grievances of the students and try to take necessary steps if required. If a solution is not found it is forwarded to the coordinators and the management committee.

Measures against Ragging

The College strictly enforces and complies with orders of Supreme Court with respect to ragging. The college has constituted an anti-ragging cell. Anti ragging cell monitor the movement of fresher as well as senior students. Sheets giving details of possible action against ragging are issued to students. Students are made to sign an undertaking that he or she will not indulge in any sort of ragging. This undertaking is countersigned by their parents also. Phone numbers of members of anti-ragging cell were also given to students. Students and parents were encouraged to report incidents of ragging if any.
<table>
<thead>
<tr>
<th>Name of the Department</th>
<th>Union Christian College</th>
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</thead>
<tbody>
<tr>
<td>Course 1</td>
<td>MCA Regular</td>
</tr>
<tr>
<td>Course 2</td>
<td>MCA Lateral</td>
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<tr>
<td>Level</td>
<td>PG</td>
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<td>First year of approval by the council</td>
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<tr>
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<th>Course 1</th>
<th>2014</th>
<th>2013</th>
<th>2012</th>
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<tbody>
<tr>
<td></td>
<td>Course 2</td>
<td>2014</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Level</td>
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<table>
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<tr>
<th>Year wise Actual Admissions</th>
<th>Course 1</th>
<th>2014</th>
<th>2013</th>
<th>2012</th>
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<tbody>
<tr>
<td></td>
<td>Course 2</td>
<td>2014</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Level</td>
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<td>-</td>
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<table>
<thead>
<tr>
<th>Year wise Actual Admissions</th>
<th>Course 1</th>
<th>2014</th>
<th>2013</th>
<th>2012</th>
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<tbody>
<tr>
<td></td>
<td>Course 2</td>
<td>2014</td>
<td>55</td>
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<td>Level</td>
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<th>2012</th>
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<tr>
<td>% of marks</td>
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<table>
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<th>% of students passed with Distinction</th>
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<th>2010-2013</th>
<th>2009-2012</th>
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<tbody>
<tr>
<td>Students Placed ***</td>
<td>3</td>
<td>25</td>
<td>21</td>
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<table>
<thead>
<tr>
<th>% of students passed with First Class</th>
<th>2011-2014</th>
<th>2010-2013</th>
<th>2009-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students Placed ***</td>
<td>38</td>
<td>42</td>
<td>47</td>
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<table>
<thead>
<tr>
<th>Average Pay package, Rs./year</th>
<th>2014</th>
<th>2013</th>
<th>2012</th>
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</thead>
<tbody>
<tr>
<td>Students opted for higher studies</td>
<td></td>
<td>11</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2014</td>
<td>2013</td>
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<table>
<thead>
<tr>
<th>Accreditation Status of the course</th>
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<tbody>
<tr>
<td>Doctoral Courses</td>
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<tr>
<td>Foreign Collaborations, if any</td>
<td></td>
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**Professional Society Membership**
Institutional Membership of Computer Society of India (CSI)

**Professional activities**
Teaching, Research

**Consultancy activities**

**Grants fetched**
Seminar Grants

**Departmental Achievements**
Organizing Seminars/Workshops/Conferences etc

**Distinguished Alumini**

***According to the intimation by the students.
15. Details of Teaching Staff

Mr. Shine K George (Head Of the Department)

1. Name: Shine K George
2. Designation: Associate Professor
3. Department: Department of Master of Computer Applications
4. Date of Joining the Institution: 7/10/2004
5. Educational Qualification:
   - UG: BSc Maths
   - PG: MCA
6. Total Experience in years
   - Teaching: 9
   - Research: Nil
   - Industry: 1
7. Papers Published: National - 2, International - 1
9. PhD Guide: NO
10. PhDs: Nil
11. Projects Guided in the Master's level: 22
12. Books Published/ IPRS /Patents: NO
13. Professional Memberships: CSI
14. Consultancy Activities: NO
15. Awards: NO
16. Grants fetched: NO
17. Interaction with Professional Institutions: NO
Ms. Priya Maniyan

1. Name: Priya Maniyan
2. Designation: Associate Professor
3. Department: Department of Master of Computer Applications
4. Date of Joining the Institution: 13/10/2004
5. Educational Qualification:
   U G: BSc Computer Science
   P G: MCA
6. Total Experience in years
   Teaching-9 Research-Nil Industry - 1
7. Papers Published: National - Nil International - Nil
10. PhD s: Nil
11. Projects Guided in the Master's level: 22
12. Books Published/ IPRS /Patents: NO
13. Professional Memberships: CSI
14. Consultancy Activities: NO
15. Awards: NO
16. Grants fetched: NO
Mr. Bruce Mathew

1. Name: Bruce Mathew
2. Designation: Associate Professor
3. Department: Department of Master of Computer Applications
4. Date of Joining the Institution: 3/10/2005
5. Educational Qualification:
   - U G: BCA
   - P G: MCA
6. Total Experience in years
   - Teaching: 8
   - Research: Nil
   - Industry: 1
7. Papers Published: National - 3
   - International - Nil
   - International - Nil
10. PhDs: Nil
11. Projects Guided in the Master's level: 27
12. Books Published/ IPRS / Patents: NO
13. Professional Memberships: CSI, IEEE, ISTE
14. Consultancy Activities: Free/open Source Software, Web site development, MIS development,
   Consultant on Blended Learning, Trainer in technology enhanced learning
15. Awards: NO
16. Grants fetched: 2
   - Workshop grant from FOSSEE Project, IIT Mumbai, Workshop grant from DST
17. Interaction with Professional Institutions: Faculty Mentor, Ekalavya Project, IIT Mumbai, HIT
   Bangalore
Ms. Veena Jose

1. Name: Veena Jose
2. Designation: Assistant Professor
3. Department: Department of Master of Computer Applications
4. Date of Joining the Institution: 4/10/2005
5. Educational Qualification:
   - U G: BSc Electronics
   - P G: MCA
6. Total Experience in years:
   - Teaching: 8
   - Research: Nil
   - Industry: Nil
7. Papers Published:
   - National: Nil
   - International: Nil
8. Paper presented in conferences:
   - National: Nil
   - International: Nil
9. PhD Guide: NO
10. PhD s: Nil
11. Projects Guided in the Master's level: 25
12. Books Published/ IPRS /Patents: NO
13. Professional Memberships: CSI
14. Consultancy Activities: NO
15. Awards: NO
16. Grants fetched: NO
Ms. Divya P B

1. Name: Divya P B

2. Designation: Assistant Professor

3. Department: Department of Master of Computer Applications

2. Date of Joining the Institution: 2/5/2006

3. Educational Qualification:
   U G: B Sc Maths
   P G: MSc Maths
   Others: BEd

4. Total Experience in years
   Teaching - 7, Research - Nil, Industry - Nil

5. Papers Published: National - Nil, International - Nil


7. PhD Guide? NO

8. PhD s/Projects Guided: NIL

9. Books Published/ IPRS /Patents: NO

10. Professional Memberships: CSI

11. Consultancy Activities: NO

12. Awards: NO

13. Grants fetched: NO
1. Name: Sini Velayudhan

2. Designation: Assistant Professor

3. Department: Department of Master of Computer Applications

2. Date of Joining the Institution: 5/6/2006

3. Educational Qualification:
   
   U G: BSc Physics P G: MCA

4. Total Experience

   in years

   Teaching -7 Research - Nil Industry - Nil

5. Papers Published: National - Nil International - Nil


7. PhD Guide? NO

8. PhD s: Nil Projects Guided in the Master’s level: 20

9. Books Published/ IPRS /Patents: NO

10. Professional Memberships: CSI

11. Consultancy Activities: NO

12. Awards: NO

13. Grants fetched: NO

14. Interaction with Professional Institutions: NO
Ms. Reshma Sanu

1. Name: Reshma Sanu
2. Designation: Assistant Professor
3. Department: Department of Master of Computer Applications
5. Educational Qualification:
   U G: BCA P G: MCA
   Total Experience in years
   Teaching - 7 Research - Nil Industry - Nil
6. Papers Published: National - Nil International - Nil
8. PhD Guide? NO
9. PhDs: Nil Projects Guided in the Master's level: 20
10. Books Published/ IPRS /Patents: NO
11. Professional Memberships: CSI
12. Consultancy Activities: NO
13. Awards: NO
14. Grants fetched: NO
15. Interaction with Professional Institutions: NO
Ms. Sherna Mohan

1. Name: Sherna Mohan

2. Designation: Assistant Professor

3. Department: Department of Master of Computer Applications

2. Date of Joining the Institution: 10/10/2007

3. Educational Qualification:
   
   UG: BSc Maths  PG: MSc Computer Science

4. Total Experience in years
   
   Teaching -6 Research - Nil Industry - 4 months

5. Papers Published: National - Nil International - Nil

6. Paper presented in conferences: National - Nil International -

7. PhD Guide ? NO

8. PhD s Guided: Nil Projects Guided in the Master's level: 15

9. Books Published/ IPRS /Patents: NO

10. Professional Memberships: CSI

11. Consultancy Activities: NO

12. Awards: NO

13. Grants fetched: NO

14. Interaction with Professional Institutions: NO
1. Name: Lee Juliet George

2. Designation: Assistant Professor

3. Department: Department of Master of Computer Applications

4. Date of Joining the Institution: 16/06/2010

5. Educational Qualification:
   UG: BSc Computer Science
   PG: MCA

6. Experience in years:
   Teaching: 3 years
   Research: Nil
   Industry: Nil

7. Papers Published: National - Nil
   International - Nil

8. Paper presented in conferences:
   National - Nil
   International - Nil

9. PhD Guide: NO

10. PhDs Guided: Nil
    Projects Guided in the Master's level: 5

11. Books Published/ IPRS /Patents: NO

12. Professional Memberships: CSI

13. Consultancy Activities: NO

14. Awards: NO

15. Grants fetched: NO

16. Interaction with Professional Institutions: NO
Ms. Manju Varghese T

1. Name: Manju Varghese T
2. Designation: Assistant Professor
3. Department: Department of Master of Computer Applications
4. Date of Joining the Institution: 12/09/2011
5. Educational Qualification:
   U G: BSc Physics P G: MCA
6. Total Experience in years
   Teaching -8 years Research - Nil Industry - Nil
7. Papers Published: National - Nil International - Nil
10. PhD s Guided: Nil Projects Guided in the Master's level: 20
11. Books Published/ IPRS /Patents: NO
12. Professional Memberships: CSI
13. Consultancy Activities: NO
14. Awards: NO
15. Grants fetched: NO
16. Interaction with Professional Institutions: NO

Lince Rachel Varghese

1. Name: Lince Rachel Varghese
2. Designation: Lecturer

3. Department: Department of Master of Computer Applications

2. Date of Joining the Institution: 20/12/2012

3. Educational Qualification:
   
   U G: BSc Computer Science  P G: MCA

4. Total Experience in years
   
   Teaching -6 years Research - Nil Industry - Nil

5. Papers Published: National - Nil International - Nil


7. PhD Guide ? NO

8. PhD s Guided: Nil Projects Guided in the Master's level: 10

9. Books Published/ IPRS /Patents: NO

10. Professional Memberships: CSI

11. Consultancy Activities: NO

12. Awards: NO

13. Grants fetched: NO

14. Interaction with Professional Institutions: NO
### 16. Admission Details

<table>
<thead>
<tr>
<th>Admission Quota</th>
<th>Government Quota</th>
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<tbody>
<tr>
<td>Entrance test/ Admission criteria</td>
<td>Entrance test conducted by Controller of Entrance Examinations, Government of Kerala</td>
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<tr>
<td>Cut off / last candidate admitted</td>
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<td>Admission Calendar</td>
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### Management Quota - Admission Calendar 2012

Last date for request of application: 26/11/2012 Admission started on: 19/11/2012 Last date of Admission: 15/12/2012

### Management Quota - Admission Calendar 2013

Last date for request of application: 26/11/2013 Admission started on: 15/11/2013 Last date of Admission: 4/12/2013
$ Management Quota - Admission Calendar 2014

Last date for request of application: 1/10/2014  Admission started on: 21/10/2014  Last date of Admission: 21/10/2014

17. Photo - Infrastructural Information Classroom / Tutorial room

Laboratory Details
Computer Centre Details
Library Facilities
Auditorium / Seminar Halls

Cafeteria
Indoor Sports Facilities

Outdoor sports facilities
Gymnasium Facilities

Facilities for disabled - Nil
Any Other facilities
16. Hostel Facilities
Boys Hostel

Girls Hostel
18. Academic Sessions

**Examination System** : Semester

**Period of declaration of results:** Results are published by Mahatma Gandhi University

19. Counseling / Mentoring

**Career Counseling & Value Education Program**

The Department gives due emphasis on Human Resource Development programmes and as part of it the following activities were conducted. This program helps the students to develop positive attitudes that are important for society. This is also a means of providing students with a philosophy of life, to ensure their overall growth, development, and to help them to make choices which will integrate them into the community with respect, confidence and clarity of purpose as mentioned in the Mission Statement of the College.

The Human Resource Development and Placement Cell (HRDPC) is committed to empowering the students for employability. The Cell conducts training programmes in Communication Skill, Aptitude, and Reasoning Ability etc. The training is imparted by qualified experts from different parts of the country. A good number of students (80%) have been placed in reputed companies.

**Medical facilities**

First Aid Facilities are available in the College.

**Student Insurance**

Steps are taken to take Students Insurance

20. Students Activity Body

**Cultural & Sports Activities**

The MCA Association co-ordinates a number of activities like Resonance - an inter house competition meet, Infocruise - an intercollegiate meet, social service programs. Annual cultural meet and annual sports meet are also conducted before the MCA Day celebrations.

**Software Development Cell**
The Cell provides students a wide exposure to various Software tools, Software Development, Project Management etc. Various in-house projects have been developed by the members of the cell & some of the projects are under construction.

**Industry Institute Partnership Cell (IIP Cell)**

The **Industry Institute Partnership Cell** forms an important activity for any academic institute as its stakeholders interact with the real world. The students are benefited due to exposure to current industry practices. The cell has broad motto namely to bring industry closer to the academia and vice versa to make the curricula, particularly the technical courses more relevant to user to generate resources in the form of industry supported projects and consultancy programmes to expose the faculty to latest industry practices.

**FOSS Cell (Free & Open Source Software Software)**

The new demand for free and open source software has picked interest among scholars in every discipline so as to enhance the academic / research output. The vast possibilities of free software have raised questions in fields of applications ranging from innovation processes to strategic management.

The Department has formed a Free Open Source Software Cell to make the staff and students aware of vast possibilities in the making and use of free software. This has been planned as an extension activity of the department. Organizing experts seminars on the free software, conducting internationally and nationally acclaimed symposiums and workshops etc. are some of the activities that the FOSS Cell takes up.

**21. Name of the Information Officer for R T I: Mr. Shine K George**

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